

JOB TITLE: Preschool Aide

GENERAL DESCRIPTION

The Preschool Aide is supervised by the Preschool Director in conjunction with the teacher assigned. This position includes duties as assigned by teacher and may include preparation and supervision of classroom activities, outside time, and other support functions.

CANDIDATE PROFILE

- ◆ A commitment to Jesus Christ as Personal Savior
- ◆ Continuing evidence of spiritual growth
- ◆ Agreement with the Milpitas Christian School Statement of Faith and Christian Role Model
- ◆ Has the ability to work with staff and students amiably and professionally
- ◆ Minimum 6 ECE units is desired but not required
- ◆ Compliance with Department Social Services standards for Preschool Aides
- ◆ Energetic and enthusiastic and motivated to serve

ESSENTIAL DUTIES

- ◆ Assist in supervision of the children
- ◆ Assist in maintaining a safe, secure and fun classroom environment for the children
- ◆ Ensure that the basic needs of the children are met
- ◆ Assist in the planning and implementation of age appropriate, Bible-based lessons and activities that stimulate the children to learn and grow
- ◆ Take the initiative to provide discipline and encouragement
- ◆ Keep the classrooms neat, clean and safe
- ◆ Explain the basic message of Christ's salvation in terms preschool children can understand.
- ◆ Report all injuries and give first aid as needed
- ◆ Report all suspicions of child abuse or neglect as required by law

ADA Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl, talk and hear. The employee must regularly lift and or move up to 10 pounds; frequently lift and/ or move up to 25 pounds and occasionally lift and/or move up to 50 pounds.