



**MILPITAS CHRISTIAN SCHOOL**  
E d u c a t i n g   t h e   W h o l e   C h i l d

**Work-off Hours Program  
Parent Guide 2018-2019  
MCS Elementary and Middle School Campus**

Welcome to Milpitas Christian School for the 2018-2019 school year. Every year, parents, guardians and relatives of our students volunteer hundreds of hours of their time to benefit MCS and make it the best that it can be. We express our heartfelt thanks to them for their time, efforts and diligence.

MCS has a Work-off Hours Program in which parents/guardians are required to participate. This assistance enables MCS to provide additional activities and resources that enrich the educational experience of our students.

The following FAQs will describe the requirements and procedures for this program. Whether you are new to MCS or are a returning family, please read the FAQs so that you are familiar with the program. This will help you to avoid the surprise of being billed at the end of the school year for unfulfilled or un-reported work-off hours.

Please remember that **YOU** are responsible for reporting your work-off hours... not your child's teacher, and not your child.

If you have further questions regarding the Work-off Hours Program please direct them to:

Lisa Lewis  
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(408) 945-6530, ext. 13102

Thank you and God Bless!